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## MINUTES OF THE PCC

MONDAY, 18<sup>th</sup> January 2021 at 7.45pm, held remotely using Zoom

**Present:** Richard Coombs (Rector) Clare Salisbury and Bill Harvey (Churchwardens)  
Graham Nicholls, Adrian Bowcher (Treasurer), Diane Bruckland, David Warren, Rupert Cox, Margaret Failes, Ken Syme, Liz Horder, Peter Ormerod, David Evans, Stephen Ayland, Godfrey Tarling, Michael Bishop, Ian Perry, Holly Cupper, Clare Dyson, Dan Wright, Andy Ponting,

**Prayer, Welcome and Chairman's' remarks.** Richard welcomed everyone and read from Exodus 31:1-11, drawing the PCC's attention to Bezalel and Oholiab and other craftsmen who were filled with the Holy Spirit and creative gifts to construct and decorate the tabernacle. He pointed out that such creative gifts are still required today, not to construct a new temple, because Jesus is now the place where we meet with God, but make him known to our society in a culturally relevant way. This is why we are rebranding the church and have engaged David Gibson, a man filled with the Holy Spirit and creative gifts, to help us.

Richard outlined the main purpose of tonight's meeting: to approve or reject the current branding proposal, not to tinker with details of the design, and to take the branding to the next stage. This proposal has been agreed for approval by the PCC by the branding group, the Standing and Finance committee and the Ministry Team.

Richard led the PCC in prayer.

**Apologies.** None recorded.

**Minutes from 16<sup>th</sup> November 2020.** These had been published on website and were accepted as a correct record.

**Matters arising.** 1) The revised safeguarding policies had been uploaded to our website.  
2) Work has started to ensure and record that everyone in a 'ministry position' has read them.  
3) It is suggested that all PCC members should do the basic online safeguarding training course.  
4) Stephen Ayland has been working with Rachel Hargreave to correct old errors on our website.

**Review of Christmas Services.** Given the extraordinary circumstances everyone thought these had gone well. Richard thought that the second Nativity service might have been better attended if it had been later in the day.

**Update on Branding.** Richard talked through the branding proposition as prepared by David Gibson. Generally the visual aspects were well-received with some members who had been hesitant about spending money on this now appreciating the benefits of the cost. Several members expressed concern that The Minster and St Matthews had become, St Matthews and the Minster.

The use of capitalisation was questioned.

Ken Syme questioned the expenditure thus far of £2,000 which had not been approved at PCC or S&F.

Several members were concerned about the use of passionate in the supporting brand pillars. Richard proposed from the Chair that we proceed to the next stage of implementation subject to these comments being considered. He indicated that the next stage would cost in the region of £2,000 ie. roughly the same as already spent. A small group reporting into the PCC would oversee this.

A vote was taken, 14 for, 1 against and 5 abstentions.

**Update on MIS.** Cheltenham Borough Council are behind schedule on this proposal, probably to due lockdown restrictions. We have a small group established to liaise with them.

**Safeguarding.** Our four safeguarding officers, Julia Sawers, Emma Abbey, Paul Collacott and Stephen Ayland with members of the Ministry Team are attending a Deanery Training event on 11<sup>th</sup> February. All four of our safeguarding officers have had their private email address mis-used so we have set up a central stmstm safeguarding e-mail address which is monitored daily by Paul Collacott.

### **Standing Items.**

- a. **Standing and Finance.** Minutes of 21<sup>st</sup> December 2020 had been uploaded. There were no questions arising.
- b. **Finance report.** Adrian reported on the draft figures for the year ending 31<sup>st</sup> December 2020. Despite Covid, our income had reached 100% of budget and expenditure was under budget producing an operating surplus of £24,000.

Capital expenditure of about £75,000 had been in line with agreed amounts to include the Kitchen and Audio-Visual refurbishments.

We were now receiving income vis the Donate platform. Does this include gift aid? **Action: Adrian and Andy**

Budget for 2021 is in preparation but subject to changes wrought by Covid.

Christmas Appeal had reached about £3112 net of gift aid.

Thanks expressed to Adrian and Andy for all their hard work on our behalf.

- c. **Buildings and fabric.** Minutes of 15<sup>th</sup> December 2020 had been uploaded. There were no questions arising.
- d. **Minster, Civic and Deanery matters.** There were no matters to report.

**Any other business.** We were expecting to hold PCC elections in April. Peter Ormerod, Stephen Ayland and Ian Perry will have all served two consecutive terms and will need to step down. Diane Bruckland, Rupert Cox, Graham Nicholls and David Warren will have served one term and may stand for re-election.

**Closing Prayer.** Clare Salisbury closed the meeting with a prayer including our thanks to God for his gifts to us which puts us well placed for the year to come.

Next meeting is Monday 15<sup>th</sup> March 2021.